: Creative Optimistic Visions to the address 11 Steeple House, Percy Street, Coventry, CV1 3BY

Confident Me! Referral Form

Please complete the following information and send to [info@creativeoptimisticvisions.co.uk](mailto:info@creativeoptimisticvisions.co.uk) or post to 213 Walsgrave Road, Coventry, CV2 4HH

Thank you.

|  |  |
| --- | --- |
| Service User details | |
| Nickname |  |
| Name |  |
| Date of birth |  |
| Address |  |
| Postcode |  |
| Telephone number if can be contacted |  |
| Email |  |
| Sex |  |
| Gender |  |
| Sexual Orientation |  |
| Ethnicity |  |
| Religion |  |
| Does the person have a disability? If Yes please comment. |  |
| Emergency Contact Name |  |
| Emergency Contact Address |  |
| Has the Parent/Carer consented for person (under 18) to engage with our services? | May we take photographs/ videos of your child for use on any web/social media platforms and / or internal documents to promote activities and achievements?  Web Yes / No  Internal documents Yes / No |
| Is an interpreter needed? |  |
| Are there any additional learning needs? |  |

MEDICAL INFORMATION

1. I have a condition requiring regular medical treatment or medication. Yes No

If yes, give brief details:

2. I need to retain control of his/her medication. Yes No

3. Any recent illness, accident or injury suffered by you recently which staff should be aware of:

5. I suffers from the following allergies (including food):

|  |  |
| --- | --- |
| Any focus areas where support is needed |  |
| Please inform us of anything that may hinder the persons learning journey for example: housing, drug addiction, resources etc. |  |

|  |  |
| --- | --- |
| Referring agency / person | |
| Agency |  |
| Address |  |
| Telephone number |  |
| Name of advisor |  |
| Email address |  |

Learner authorisation for referral

I authorise my case to be referred to Creative Optimistic Visions.

Learner signature:……………………………………………………………………………………………. Date:

Advisor signature:……………………………………………………………………………………….. Date:

**Data Protection**

Creative Optimistic Visions regards the lawful and correct treatment of personal information as very important. To this end, Creative Optimistic Visions is committed to adhering to the principles of Data Protection, as detailed in GDPR.

All information provided by the service user during the sessions of Creative Optimistic Visions will remain confidential, however, if we feel that the person is believed to be at risk of harm, or others are at risk of harm, we have a duty to report this concern the relevant person and or organisation.